

**MICHIANA AREA COUNCIL OF GOVERNMENTS
POLICY BOARD MEETING MINUTES
APRIL 14, 2021**

The April meeting of the Michiana Area Council of Governments' (MACOG) Policy Board was held virtually (Google Meet) and in-person, on the 4th floor of the St. Joseph County – South Bend City Building, on April 14, 2021. Members of the public were invited to watch a live stream of the meeting on YouTube. Public comments and questions were accepted in advance of the meeting by email sent to macogdir@macog.com. Jeremy Stutsman, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

**MEMBERS PRESENT:
(Policy Board)**

Jeremy Stutsman, Mayor, City of Goshen
Mike Bellovich, Mishawaka Common Council
Mandy Campbell, Marshall County Council
Matt Deitchley, Deputy Commissioner, INDOT LaPorte
Dwight Fish, Elkhart Common Council
Deborah Fleming, St. Joseph County Commissioner
Douglas Graham, Elkhart County Council
Cary Groninger, Kosciusko County Commissioner
Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
Rod Roberson, Mayor, City of Elkhart
Suzanne Weirick, Elkhart County Commissioner
David Wood, Mayor, City of Mishawaka

**MEMBERS ABSENT:
(Policy Board)**

Lori Hamann, South Bend Common Council
Phil Jenkins, Mayor, City of Nappanee
James Mueller, Mayor, City of South Bend
Kevin Overmyer, Marshall County Commissioner
Mark Root, St. Joseph County Council
Mark Senter, Mayor, City of Plymouth
Joseph Thallemer, City of Warsaw
Ernest Wiggins, Kosciusko County Council

OTHERS PRESENT:

Mike Trippel, Thorne Grodnik, LLP
James Turnwald, MACOG
Katie Dominguez, MACOG
Zach Dripps, MACOG
Debbie Gardner, MACOG
Tierra Harris, MACOG
Carla Herwarth, MACOG
Alaina Parrish, MACOG
Caitlin Stevens, MACOG
Leah Thill, MACOG

MINUTES OF THE MARCH 10, 2021 MEETING

The minutes from the March 10, 2021, meeting were distributed for review prior to the meeting. Jeremy Stutsman asked the Policy Board members if there were any additions or corrections to the minutes. There being none, he called for the Policy Board's approval.

A MOTION WAS MADE BY DEBORAH FLEMING AND SECONDED BY
DOUGLAS GRAHAM TO APPROVE THE MINUTES OF MACRCH 2021.
ALL IN FAVOR. THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no report from the Policy Board Chair.

FINANCIAL REPORT

Debbie Gardner presented the MACOG Financial Reports for February 2021. She reviewed the fiscal year-to-date total expenses, cash balance, and the total disbursements for the month. Gardner asked for any questions. Hearing none, she requested the Policy Board's approval of the February 2021 Financial Reports.

A MOTION WAS MADE BY DAVID WOOD AND SECONDED BY
SUZANNE WEIRICK TO APPROVE THE FEBRUARY 2021 FINANCIAL
REPORTS. ALL IN FAVOR. THE MOTION CARRIED.

SECRETARY'S REPORT

Cary Groninger noted the Administrative Modifications made to the TIP during the month of March were reported to the members of the Policy Board by email in advance of the meeting and are available for review on the MACOG website. Administrative Modifications are minor changes made to the TIP by staff that require no formal action.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

Fort Wayne District

Locally Initiated – Resolution 19-21

A. Elkhart County	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 19-21	Decrease Funding by \$1,406,228	
Des#: 1900836	Bridge 148: Sunnyside Ave / Mall Dr at US 33 over Norfolk Southern	
	New Bridge Construction	
Phase: PE	Total: \$3,391,811	Federal: \$3,391,811 (Trax) Local: \$0 SFY 2021
Estimated Cost to Complete: \$8,911,742		

B. Kosciusko County	<u>Amendment</u>	Exempt Project in Kosciusko County
Resolution 19-21	Add Project to TIP	
Des#: 1900841	CR 1300 N Extension over Norfolk Southern and Main St.	
	New Bridge Construction	
Phase: PE	Total: \$28,549	Federal: \$28,549 (Trax) Local: \$0 SFY 2021

Estimated Cost to Complete: \$2,716,162

C. Kosciusko County Amendment Exempt Project in Kosciusko County
Resolution 19-21 Add Project to TIP
Des#: 2003013 **Bridge 9: Husky Trail over Deeds Creek**
Bridge Replacement
Phase: CN Total: \$2,606,250 Federal: \$2,025,000 (ST STBG) Local: \$581,250 SFY 2024
Estimated Cost to Complete: \$1,022,216

Caitlin Stevens presented Resolution 19-21 and asked for any questions. Hearing none, she requested the Policy Board's endorsement.

CARY GRONINGER MOVED TO APPROVE RESOLUTION 19-21.
DEBORAH FLEMING SECONDED. ALL IN FAVOR. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 20-21

A. INDOT Amendment Exempt Project in Marshall County
Resolution 20-21 Add Project Phase to TIP
Des#: 2000611 **SR 10, from SR 117 to US 31**
HMA Overlay, Preventative Maintenance
Phase: RW Total: \$168,000 Federal: \$134,400 (ST STBG) State: \$33,600 SFY 2022
Estimated Cost to Complete: \$4,410,511

B. INDOT Amendment Exempt Project in Marshall County
Resolution 20-21 Add Project Phase to TIP
Des#: 2000615 **SR 10, from SR 17 E. Jct. to SR 117**
HMA Overlay, Preventative Maintenance
Phase: RW Total: \$35,000 Federal: \$28,000 (ST STBG) State: \$7,000 SFY 2022
Estimated Cost to Complete: \$733,504

Stevens then presented Resolution 20-21 and asked for any questions. Hearing none, she requested the Policy Board's endorsement.

SUZANNE WEIRICK MOVED TO APPROVE RESOLUTION 20-21.
MIKE BELLOVICH SECONDED. ALL IN FAVOR. THE MOTION CARRIED.

Other Actions

Resolution 21-21

Endorsement of the Fiscal Year (FY) 2022 Unified Planning Work Program (UPWP)

James Turnwald presented Resolution 21-21. He explained that each Fiscal Year (July 1 through June 30) MACOG puts together a UPWP that outlines the work that will be done related to transportation and planning in both the urban and rural areas.

Hearing no questions, Turnwald requested the Policy Board's endorsement of the SFY 2022 Unified Planning Work Program with the caveat that non substantive or clerical changes and

corrections may be needed based on comments received from INDOT and FHWA, and allowing the Executive Director to make the necessary changes or corrections to the document.

DAVID WOOD MOVED TO APPROVE RESOLUTION 21-21 ENDORSING THE SFY 2022 UPWP. DEBORAH FLEMING SECONDED. ALL IN FAVOR. THE MOTION CARRIED.

Resolution 22-21

Endorsement of the Fiscal Year 2022-2026 Transportation Improvement Program (TIP)

Caitlin Stevens explained the Transportation Improvement Program (TIP) is a document that looks ahead five years and identifies transportation projects that are regionally significant or that will be supported with federal funds; regardless of project sponsor.

The TIP went through a 30-day public comment. One comment was received by a nonprofit transportation provider asking to be involved in MACOG's planning processes which will be accommodated through MACOG's Equitable Mobility Action Plan.

Stevens noted comments were received from INDOT, FHWA, and FTA and were largely clerical items that needed to be addressed. She reported FHWA provided a comment related to the TIPs consistency with the long range transportation plan to address bridge replacements and road resurfacing projects. Although the projects are not specifically listed by location in the long range transportation plan, they are supported in the plan by policy. Stevens stated MACOG considers projects in the TIP consistent with the long range plan if they are listed in the plan or if the project supports the policy and purpose of the long range plan.

Stevens asked for any questions, hearing none, she requested the Policy Board's approval and endorsement of the FY 2022-2026 Transportation Improvement Program.

CARY GRONINGER MOVED TO APPROVE RESOLUTION 22-21 ENDORSING THE FY 2022-2026 TIP. DAVID WOOD SECONDED. ALL IN FAVOR. THE MOTION CARRIED.

Resolution 23-21

Authorization for the Executive Director to execute Memorandums of Understanding (MOUs) for the procurement of Electric Vehicle (EV) Charging Stations

James Turnwald presented Resolution 23-21 and explained MACOG worked with several communities and a public library in the region to submit a grant application to IDEM for the procurement of electric vehicle charging stations through funds made available following the Volkswagen settlement. He noted the funds have been awarded and MACOG is facilitating procurement for some of the entities. Turnwald stated the proposed MOU is an agreement each entity would enter into with MACOG allowing MACOG to purchase the EV Stations on their behalf.

Turnwald stated the MOUs lay out the terms of the agreements and that he is requesting the Policy Boards authorization to execute each of the MOU documents. Leah Thill added the entities participating in the procurement are the Town of Culver, Cities of Elkhart, Goshen, Mishawaka, and Warsaw, as well as the Goshen Public Library.

Jeremy Stutsman called for a motion to approve the Resolution authorizing the Executive Director to execute Memorandums of Understanding (MOUs) for the procurement of Electric Vehicle (EV) Charging Stations.

DAVID WOOD MOVED TO APPROVE RESOLUTION 23-21.

MIKE BELLOVICH SECONDED. ALL IN FAVOR. THE MOTION CARRIED.

Staff Updates

Grants

Bloomberg Philanthropies' Asphalt Art Grant – Due April 30

Alaina Parrish explained the focus of the Bloomberg Philanthropies' Asphalt Art Grant initiative is what's being called *asphalt art*: visual interventions on roadways (intersections and crosswalks), pedestrian spaces (plazas and sidewalks), and vertical infrastructure (utility boxes, traffic barriers and underpasses). The grant program supports pilot projects in cities to demonstrate the impact of asphalt art projects and encourage cities to develop their own processes for implementing these low-cost activations effectively.

AEP Electric Bus Funding – Applications Due May 17

Leah Thill noted there is new funding available for electric vehicle buses. Transit operators and Schools can receive up to \$250,000 per bus to cover the incremental cost of an electric bus.

IDEM – Volkswagen Round 3 Funding – Applications Due June 1

Leah Thill shared that the third and potentially final round of the Volkswagen On-Road and Non-Road vehicle repower and replace funding will be announced in March. Diesel-to-diesel replacements will not be funding in this round.

Plans and Programs

Partners for Clean Air Save the Date and Request for Award Nominations

Leah Thill indicated the annual Partners for Clean Air event will be held virtually on April 28. She stated the event will feature an air quality update from Shawn Seals, IDEM's Office of Air Quality and will showcase the Wa-Nee Community Schools transition to propane buses.

Mobile Active Transportation Counters

Caitlin Stevens indicated MACOG recently received additional Active Transportation Counters, including two mobile counters that can be moved to various sites throughout the region. She invited members of the Policy Board to let her or Alaina Parish know if there are sites where they would like to collect data so they can be incorporated into the schedule.

Regional Freight Mobility Plan Request for Proposal

Turnwald indicated that Regional Freight Mobility Plan proposals were due on April 1. This plan will provide an up to date understanding of freight mobility, the challenges, and potential infrastructure projects. Turnwald noted four proposals were received and have been scored; two firms were selected for further consideration and will be interviewed on April 23.

Regional Disaster Recovery and Economic Resiliency Plan Request for Proposals (RFP)

James Turnwald explained funding for the Regional Disaster and Economic Resiliency Plan is provided by CARES Act funding that MACOG received from the Economic Development Administration through an Institutional Capacity Grant. Nine proposals were received on March 3 in response to this procurement opportunity for consultant planning serves. All of the proposals have been reviewed and scored; three firms were interviewed and Fourth Economy has been engaged for this project.

American Rescue Plan Act (ARP)

James Turnwald discussed the March 18 memorandum provided by the State Board of Account regarding the ARP. The memo can be found at https://www.in.gov/sboa/files/Accounting-Processes-for-ARP-Coronavirus-State-and-Local-Fiscal-Recovery-Funds-03_18_2021-002-002.pdf

Purdue Center for Regional Development (PCRD) – Digital Inclusion Fellow

Turnwald explained Lead for America has approached the PCRD and MACOG to potentially partner with them on their Community Connections two year Digital Fellow Pilot program. He indicated he will be reaching out to discuss this opportunity with several members of the Policy Board.

PRIVILEGE OF THE FLOOR

There were no comments from members of the Policy Board.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further comments or business, the Chair called for a motion to adjourn the Policy Board meeting.

A MOTION WAS MADE BY DAVID WOOD AND SECONDED BY
CARY GRONINGER TO ADJOURN THE POLICY BOARD MEETING.
ALL IN FAVOR. THE MOTION CARRIED.



James Turnwald, Executive Director



Jeremy Stutsman, Policy Board Chair